

**Town of Needham
Traffic Supervisor Benefits Policy
Personnel Administration #514**

1. PURPOSE AND SCOPE

The purpose of this policy is to set forth the benefits to which Traffic Supervisors are entitled.

2. APPLICABILITY

This policy applies to employees who are classified in the title of Traffic Supervisor.

3. DEFINITIONS

Refer to the Section 8.3 of the Personnel By-law for the definition of commonly used words.

4. POLICY

Traffic Supervisor shall be entitled to:

- 4.1 time off with no loss of regular straight time pay on recognized school holidays which fall during the school year;
- 4.2 time off with no loss of regular straight time pay during approved school vacations and snow days;
- 4.3 accrual of 1 1/4 non-occupational sick leave days per month during the months of September through June. Only Traffic Supervisors hired prior to July 1, 2000 are entitled to receive sick leave buy back on a maximum of 260 hours in accordance with the provisions contained in the Sick Leave Policy;
- 4.4 Uniform provided at the discretion of the Chief of Police;
- 4.5 Bereavement leave in accordance with the Bereavement Leave Policy; and
- 4.6 Personal leave in accordance with the Personal Leave Policy.